

*AIRPORT ADVISORY BOARD MEETING
Albuquerque International Sunport
Aviation Large Conference Room
Thursday, April 19, 2018 (9:00 AM)*

Advisory Members – Present:

Jay Carrizales
Joseph Grasso
Jim Maddox
Tom Valdez

City Personnel and Guests:

Erika Anaya
Scott Gwiazda
James Hinde
Phyllis Keller
Stephanie Kitts
Jack Scherer

Advisory Members-Absent:

William Carreathers
Orlando Esparza
William Ferguson
Lee Truitt
Jon Word

- I. Call to Order: Jay Carrizales called the meeting to order at 9:03 a.m.
- II. Changes/Additions to Agenda: Jay Carrizales no changes to agenda.
- III. Approval of March 15, 2018 Airport Advisory Board Meeting Minutes: Jay Carrizales requested a motion to accept the meeting minutes as written. Joseph Grasso made the motion. Tom Valdez seconded the motion. Motion carried unanimously.

IV. Reports

Reports/Updates ~ Jim Hinde

- Nyika is at the AAAE National Conference in San Diego, CA.
- Lots of construction going on.
- Budget season has begun and will continue through the end of May.
- The airport and Southwest Airlines assisted with Michael Riordan and his family.

Finance ~ Phyllis Keller

- Revenue report for 9 months of the fiscal year.
 - ⊙ YTD at \$49.2 million we are 77% of our budget
 - ⊙ Uber YTD \$120,000
 - ⊙ Cabs YTD \$11,000 per cab
- Expenses by Department
 - ⊙ All departments are performing under budget
 - ⊙ Admin @ 53%, Airfield @ 49%, DEII @ 63%, Operations @ 52%, Terminal Building Maintenance @ 62%, Parking @ 60%, Car Rental Facility @ 56%, Police @ 67%, and IT @ 42%.
- Expense Analysis by Account
 - ⊙ Salaries @ 61%, Operations @ 52%, Transfers @ 68%, total of all funds @ 75%
- Pie Chart
 - ⊙ Enplanements is at 14.6% increase and deplaned is at 15.2% increase.
 - ⊙ There was an increase in air traffic control tower and a decrease at DEII air traffic control tower.

Public Affairs ~ Stephanie Kitts

- We have a meeting with American Airlines next week at their headquarters office.
- JumpStart is in June and so far we are invited to 8 meetings
- Branding project has been put on hold
- Kick off meeting for the Sunport 1 will be scheduled soon
- Two weeks ago Frontier kicked off their two new flights

Project Overview ~ Jack Scherer

- TIP is continuing
- Working outside more now that the weather is better.
- Start gate A-7 Pet Relief Area and it should be done in 30-35 days.
- Mother's room started.
- TSA Interview room started.

- Ramp pole lighting updating to LED lights.
- Parking lots almost done.

Operations Overview ~ Scott Gwiazda

- Runway 8-26 going well but should be complete April 30th.
- 3-21 runway no complaints.
- Airport badges started re-badging this past Monday should be complete by June 9, 2018.
- FAA Inspection May 1st, 2nd, and 3rd.

V. On-Going Business

- ACE update ~ Jim Hinde
 - Ⓢ Discussed the progress.

VI. New Business

- Discuss meeting locations ~ Board
 - Ⓢ Meeting locations are as follows:
 - June meeting will be in Atlantic Aviation
 - September meeting will be at DEII
 - Will send an email to Cutter to find out what month is best for them for us to have a meeting over there
- Discuss guest speakers ~ Board
 - Ⓢ Invite TSA, Aviation APD, and 2-3 airline station mangers per meeting.
- Discuss new art piece for the Airport ~ Erika
 - Ⓢ Discussed the new art piece that might be coming to the airport
- Discuss a new Arts Board ~ Erika

VII. Visitors Comments/Questions

The meeting was adjourned at 10:03 a.m. Motion by Jim Maddox, seconded by Tom Valdez. Motion carried.


Jay Carrizales, Chair

5/17/2018
Date