

*AIRPORT ADVISORY BOARD MEETING  
Albuquerque International Sunport  
Aviation Large Conference Room  
Thursday, January 18, 2018 (9:00 AM)*

*Advisory Members – Present:*

Jay Carrizales  
Orlando Esparza  
Jane Lucero  
Lee Truitt  
Tom Valdez

*Advisory Members-Absent:*

Joseph Grasso  
D'Auna Wood  
Jon Word

*City Personnel and Guests:*

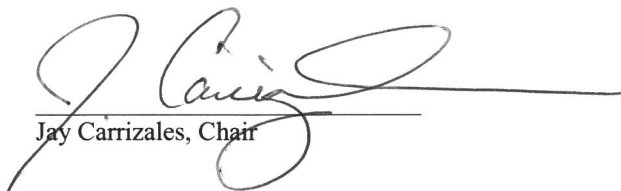
Erika Anaya  
Joshua Castellano-Gonzalez  
James Hinde  
Natalie Howard  
Phyllis Keller  
Stephanie Kitts  
Peter Pierotti  
Jack Scherer  
  
John Bode

- I. Call to Order: Orlando Esparza called the meeting to order at 9:08 a.m.
- II. Changes/Additions to Agenda: Orlando Esparza no changes to agenda.
- III. Approval of January 18, 2018 Airport Advisory Board Meeting Minutes: Orlando Esparza requested a motion to accept the meeting minutes as written. Tom Valdez made the motion. Lee Truitt seconded the motion. Motion carried unanimously.
- IV. Reports
- Reports/Updates ~ Jim Hinde*
- Announced there will be a new director.
  - Knee deep in Finance.
- Finance ~ Natalie Howard*
- Received an A+ on Fitch rating.
- Public Affairs ~ Stephanie Kitts*
- Frontier Airlines added two new flights: Austin and Orlando.
  - Will be going to United Headquarters.
- Project Overview ~ Jack Scherer*
- TIP continues about 60% done.
  - Bag claim 1, 7, and 8 are open. 6 will be open in about two weeks.
  - Ticket counters should be completed by the end of May early June.
  - Working on canopies upstairs and downstairs.
  - Parking lots no issue and working on the east parking lot.
  - Nursing lounge, pet relief area, and interview room are in the works.
  - Commuter area already done.
  - TSA inspection room almost complete.
- Operations Overview ~ Jim Hinde*
- Starting construction on A26 on 2/26/18.
  - 1230 closure as well.
- V. On-Going Business
- ACE update ~ Jim Hinde
    - ⊙ Discussed the progress.
- VI. New Business
- Approval of the Rules of Conduct and Procedure ~ Orlando Esparza
    - ⊙ The Rules of Conduct were approved with the change that Joe Grasso made: motion by Lee Truitt, seconded by Jane Lucero. Motion carried unanimously.
  - Vote on days and times for meetings ~ Board
    - ⊙ Board decided to table until next meeting. Motion by Lee Truitt, seconded by Jay Carrizales. Motion carried unanimously.

- Election of Officers ~ Board
  - Ⓢ Nomination was made to have Jay Carrizales as chair. Nomination was made that Lee Truitt continue as vice-chair. All board members approved.
- Annual Report ~ Orlando Esparza
  - Ⓢ Change the 1<sup>st</sup> paragraph from two to three. Once the change is done the Chair will sign and Erika will send to the Mayor's Office. Motion by Jay Carrizales, seconded by Jane Lucero. Motion carried unanimously.
- Results of Airport Survey Discussion ~ Joe Grasso

VII. Visitors Comments/Questions

The meeting was adjourned at 9:54 a.m. Motion by Lee Truitt, seconded by Jay Carrizales. Motion carried.

  
Jay Carrizales, Chair

3/15/18  
Date