

AIRPORT ADVISORY BOARD MEETING

Atlantic Aviation

Thursday, June 21, 2018 (9:00 AM)

Advisory Members – Present:

William Carreathers
William Ferguson
Joseph Grasso
Lee Truitt
Jim Maddox
Tom Valdez
Jon Word

City Personnel and Guests:

Nyika Allen
Erika Anaya
Joshua Castellano-Gonzalez
Scott Gwiazda
James Hinde
Stephanie Kitts
Peter Pierotti
Jack Scherer

Advisory Members-Absent:

Jay Carrizales
Orlando Esparza

- I. Call to Order: Lee Truitt called the meeting to order at 9:10 a.m.
- II. Changes/Additions to Agenda: Lee Truitt no changes to agenda.
- III. Approval of May 17, 2018 Airport Advisory Board Meeting Minutes: Lee Truitt requested a motion to accept the meeting minutes as written. Joseph Grasso made the motion. Jim Maddox seconded the motion. Motion carried unanimously.
- IV. Reports
 - Reports/Updates ~ Nyika Allen*
 - Working on procurement
 - Attended JumpStart, had 9 meetings with airlines
 - Finished Rates & Charges for Airlines & Rental Car
 - Hired a new Business Development Manager, Lisa Leyva
 - The National Governors Association will be held in Santa Fe and there should be around 1,200 people flying through the airport
 - Finance ~ Josh Castellano-Gonzalez*
 - Final Rates & Charges for Airlines and RAC. The landing rate went up
 - Enplanement up 13.5%, a 7.7% increase for the year
 - We are at 78% expenditures
 - New rule for the fiscal year will be to use local vendors
 - Public Affairs ~ Stephanie Kitts*
 - JumpStart went really good
 - Lisa Leyva will start July 9th, she will be in charge of Air Service and Business Development. Stephanie will service as a backup and will be in charge of all the social media and the website
 - Honor Flight went really well. There was a pretty good size crowd welcoming the Vets home
 - We had a kick off meeting for Sunport One
 - ACE site interest have been coming in
 - Project Overview ~ Jack Scherer*
 - TIP continues
 - Construction is occurring all over the airport right now
 - Bag claim should be complete by July
 - Pet Relief should be completed in the middle of next month
 - Mother's nursing room should be done in 3 weeks
 - Parking structure maintenance is occurring currently
 - Operations Overview ~ Scott Gwiazda*
 - Airfield doing routine maintenance out on the airfield
 - Computer based training should begin in October, had a film crew out here

→ Re-badging should be done by July 2nd

V. On-Going Business

- ACE update ~ Jim Hinde
- ☉ Discussed the progress.

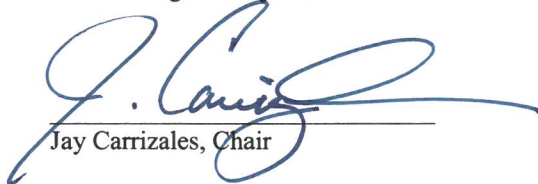
VI. New Business

- Follow-up on goals: get an update quarterly and how can the board contribute. Would like an update in August.
- Board made a motion to add goal update quarterly starting in August. Motion by Lee Truitt, seconded by Joseph Grasso

VII. Visitors Comments/Questions

- Board went on tour with Atlantic Aviation

The meeting was adjourned at 9:52 a.m. Motion by Joseph Grasso, seconded by Jim Maddox. Motion carried.


Jay Carrizales, Chair

7/19/2018
Date