



Airport Advisory Board Meeting

Meeting Minutes

Location: Aviation Department Conference Room 3rd Floor

Administrative offices

Date: August 15, 2024

Attendees

Board Members

Anthony Gallegos, Chair
Marc Limmany, Vice Chair
Joseph Grasso
Nalleli Reyes Garcia
Fred DeGuio
Dayan Hochman Vigil
(remote)
George Slad
Jon Word
Mary Weinburg (absent)

Aviation Department

Brian Boyd
Gary Gilliard
Myrna Marquez
Daniel Jiron
Peter Pierotti
Yvette Garcia
Leah Black
Jonathan Small
David Galdony
(remote)
Joshua Castellano-
Gonzalez
Hartwell Briggs
(remote)

Other

Commander, Rivera(remote)
Steven Marruffo, Atlantic
Joshua Omandam, Atlantic
(remote)
Brett Shank, Local Pilot
Matt Olguin, Cutler Aviation

Minutes

1. Call to Order/Roll Call – Anthony Gallegos, Chair
Meeting Called to Order at 9:00 a.m.
Chair determined a quorum was present.
2. Changes/Additions to Agenda.
Approval of the August 15, 2024 Meeting Agenda.
3. Approval of Board Meeting Minutes from July 18, 2024.
4. Director's Report
 - Gary Gilliard on behalf of the Director McCurley.
Sunport announced they received an FAA grant to

procure to electric Skid loaders (Bobcat style equipment)

- Sunport Revenue year to date comparison of FY24 to FY23.
 - On-site Airport Parking is up 15.7%.
Off-site Airport parking is up 23%.
Rideshare is up 22.5% as well as cargo is up 3.0%
 - Retail is down -17.55% with closures due to the construction. Food and Beverage is up 6.18%
- Landside Projects
 - Gary Gilliard gave updates to the following projects. Passenger Boarding Bridges, Cell Phone Lot Relocation, Monument sign project, Parking Garage Lighting, Old Terminal renovations, Sunport Pavement Rehab, Rideshare Lot buildout, Sunport ADA Improvement project, Service Animal Relief Area, Centralized Baggage Inspection System, Concessions Storage Inspection System and the Overflow Parking Lot.

5. Department Updates

- Brian Boyd reports on air traffic. Total operations at DEII for July was 5235, which is above .1%. Year to date, DEII Operations is at 33602, which is up 2.1%
- DEII GA Terminal Design was awarded to Molzen Corbin.
- Runway at DEII 17/35 is closed due to construction, but estimated time of reopen is August.
- DEII Table Top Exercise scheduled for August 29, 2024 at DEII Administrative Offices.
- Total Sunport operations for June was 14610, which is up by 19.4%. Year to date, Sunport Operations are at 78746, which is up by 14.5%.
- Runway 8/26 at Sunport lighting project is scheduled for September.
- Planning continues for KAFB Airshow May 30th - June 1, 2025

- Finalizing Design for Runway 3-21 Lighting Project and Perimeter Terminal Concrete Project.
- Gary Gilliard gave a brief update on the Concessions Program Milestones, highlighting new concession opening timelines over the next 12 months. The new food hall is targeting a soft opening around mid-November, with a grand opening event to follow in early December.
- Taste of Sunport – The airport will host a reception titled “Taste of Sunport” showcasing all 15 new restaurants/bars at the Old Terminal, on the date of Tuesday, September 17, 2024 from 4p-7p. The Advisory Board will receive invitations soon.
- Traveler Appreciation Event – The airport will run a “Traveler Appreciation Week”, themed around introducing the newly opened restaurants, offering travelers a discount off of their restaurant purchases this week November 24, 2024
- Ascend ABQ Program was updated, announcing that the new RMU Mgr. is now on board, with interviews planned for some 50 applicants this fall. The new program is scheduled to start in January 2025, with training program for 9 concessionaires. The grand opening of the new program is targeted for March or April 2025.
- Ascend Advisory Board is in recruitment, targeting a final group of 10 board members, who will hold the first board meeting on October 2, 2024.
- Daniel Jiron gave a brief update. Flights are up, destinations up, and traffic trends up. Enplanements and Deplanements are up. A trend that the Sunport has been noticing is a need for additional flights due to the load factor to Chicago. Dan will be having discussions with all airlines to increase flights to Chicago. Fred DeGuio reports that American and United Airlines will be adding a second Flight to Chicago for the month of September and October. United has brought back morning flights to San Francisco on August 20, 2024. Southwest Airlines has a total of 35 flights Monday-Friday. Alaska Airlines has downgraded their Seattle Flight. Sun Country will not provide any more flight for the summer, but will return for flights for Balloon Fiesta. Delta Airlines has a red-eye flights during

the Balloon fiesta. Dan will provide the capacity of seats during Balloon Fiesta month.

- Jonathan Small gave a brief update on the new program called Concourse Cocktails which now in effect and has been running smoothly and has received positive feedback. Sunport will be partnering up with the ABQ Journal to add distributions racks in the terminal as well as Geo Fencing technology to allow passengers to access ABQ Journal online content at no charge. Cavalcade of Wings display cases should be finished by mid-September. Jonathan introduced Sunports new Mother's Nursing Room which is set to open September 20, 2024. Changes coming to the secure side which includes a temporary Fiesta Bar schedule to be launched near A-5 and should open in early September.
- Tim Green, Culture Change Leader from City of Albuquerque Equity and Inclusion Department gave a brief presentation on the importance and understanding of Diversity.

6. Old Business

- a. Anthony Gallegos, Chair asked Gary Gilliard to invite NM Legislators to attend Open House tasting of all 50 restaurants.
- b. Anthony Gallegos asked Dan Jiron about potential flights to Roswell.

7. New Business

- a. AAB additions or changes to AAB Subcommittee Chairs or project volunteering.
- b. Airport update on UNM Anderson School of Mgt – Internship program
- c. Airport update on est. project starts for planning AAB participation.

8. Board Input:

- Anthony Gallegos asked if Gary could provide more in-depth detail on the support spaces. Gary announced construction of a new support space warehouse, a part of the airport's strategy to plan for new concession tenants in the RFP initiative. Gary committed to providing a presentation on support space strategies at the next board meeting.

- Dayan Hochman Vigil asked what the status was on concrete column repairs of the arrival level street area of the airport. A response was not available at the board meeting; however, a response was emailed to all board meetings after the board meeting that afternoon, stating there is a job order in progress to repair the defective concrete column, which will take place over the next 6 weeks. There are no safety risks while the repairs are being addressed.
- Fred Deguio asked if the fly-in from Oshkosh went over well? Brian Boyd stated yes, around 50-100 people attend the event.
- Dayan Hochman Vigil suggested we send out an invite to New Mexico Legislator to attend the Open House tasting of all 50 restaurants.
- Fred Deguio asked if there would be any Potential service to Roswell? Dan Jiron stated they will look more into more flights to Roswell. Dayan Hochman Vigil commented that we all should reach out and have Sunport be more proactive.

9. Next Meeting Date: Thursday, September 19, 2024 at ABQ Sunport Aviation Large Conference Room

10. Adjourn at 10:15 a.m.